

BHIMAVARAM INSTITUTE OF ENGINEERING & TECHNOLOGY

AUTONOMOUS



Approved by AICTE, New Delhi & Permanently Affiliated to JNTUK, Kakinada
Accredited with 'A' Grade by NAAC & ISO 9001:2015 Certified Institution

Swamy Gnanananda Ashramam Road, PENNADA, BHIMAVARAM-534 243, W.G.Dt. (A.P.)
Ph : +91-9948639666 Email: principal@bietbvr.com.in Website: <https://bietbvr.com.in>



Dr.Kopparthi Suresh

M.Tech., Ph.D.

Principal

Name of the Department: **Basic Sciences & Humanities (English)**

Board of Studies U.G: **Communicative English (T&P)**

A.Y.2024-25

Description	Designation in Committee	Name(s) of the Member(s)/Nominee(s)
Head of the Department concerned	Chairperson	Mr.S. Murali Krishna Associate Professor Head of the Department Department of BS & H
All faculty members of the Department	Member	1. Dr. S A Manga Tayaru 2. Mrs. K Ragini
Two subject experts from outside the parent University are to be nominated by the Academic Council.	Member (Subject experts from outside the parent University)	Dr G G Ratnam Professor & HOD Dept of BSH, DNR College of Engineering & Technology <u>Email:</u> ggratnam@gmail.com <u>Mobile:</u> 9247848665
	Member (Subject experts from outside the parent University)	Dr. D Vijaya Laskshmi Asoosiate Professor Department of English Vishnu Institute of Technology, Bhimavaram <u>Email:</u> rupa.darapureddy@gmail.com <u>Mobile:</u> 9490133459
One expert is to be nominated by the Vice-Chancellor from a panel of six recommended by the Autonomous College Principal	Member (University Nominee)	Prof. K. Sree Ramesh Professor, English Department, Adikavi Nannaya University Rajamahendravaram <u>Email:</u> ramesh.khotti@fulbrightmail.org <u>Mobile:</u> 9490338466
One representative from industry/corporate sector/allied areas to be nominated by the Principal	Member (Industrial Expert)	Mr. A Durga Prasad Managing Director, O/O: Sri Satya Sai Coir Industries Kesanapalli, E.G District <u>Email:</u> adabalateja@gmail.com <u>Mobile:</u> 9515324812
One member of the College alumni to be nominated by the Principal	Member (College alumni)	Mrs K Devi Dhanalaxmi 13AP1A0517 <u>Email:</u> devibiet517@gmail.com <u>Mobile:</u> 7569646989
Experts from outside the Autonomous College, whenever special courses of studies are to be formulated, to be nominated by the Principal	Member (Experts from outside the Autonomous College)	Dr. CH Divakar Professor Department of Information Technology SRKR Engineering College , Bhimavaram <u>Email:</u> divakar_c@yahoo.com <u>Mobile:</u> 9848105876

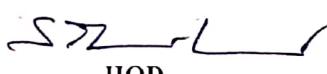
Term: The term of the nominated members shall be three years tenure (2024-25, to, 2026-27).

Meetings: Meetings of the Board of Studies shall be held at least once every six months.

Functions:

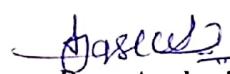
The Board of Studies shall recommend the following to the Academic Council:

- (a) Courses of studies;
- (b) Measures for the improvement of the standards of teaching and research;
- (c) Any other academic matter



HOD

Head of Department
BS & H
BHIMAVARAM INSTITUTE OF
ENGINEERING & TECHNOLOGY, PENNADA



Dean, Academics

Dr. K. Bhaskara Rao, Ph.D
Dean-Academics
Bhimavaram Insti. of Engg. & Tech.
Pennada, Bhimavaram-534 243
W.G.Dist., A.P., India



Principal

Dr. KOPPARTHI SURESH
PRINCIPAL
BHIMAVARAM INSTITUTE OF
ENGINEERING & TECHNOLOGY
PENNADA, W.G.Dt., (A.P.)



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Pennada.

29/07/24.

CIRCULAR

This is to inform all the members of the 1st Board of Studies (BOS) online meeting regarding English of BS&H Department, Bhimavaram Institute of Engineering & Technology, Pennada-Bhimavaram will be held on 30/07/2024, Tuesday at 11:30 AM in the Board room, Ground floor of the Administrative block. All the BOS members are invited to attend the meeting. The Meeting link will be shared through mail or Whatsapp Group.

Agenda

1. Welcome Speech by the Chairperson.
2. Introducing the members of the Board of Studies.
3. To discuss and finalize the proposed I B. Tech. I & II Semester Course structure and syllabus of BR - 24 Regulations
4. Ratification of Course Objectives and Course Out comes for the proposed subjects.
5. Finalization of Model Paper and List of Paper Setters.
6. Any other item with the permission of the chair.




Head of the Department & BOS Chairman

Head of Department
BS & H

BHIMAVARAM INSTITUTE OF
ENGINEERING & TECHNOLOGY, PENNADA

Copy To:

1. The Members of the BOS
2. The Principal
3. The Dean(Academics)
4. The Office File





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Ref: BIET/English-BS&H/2024-25/BOS-MOM/1

Bhimavaram,
30/07/2024.

Minutes of Meeting (MOM) of the Board of Studies (BOS)

A.Y. 2024-25

The Board of Studies (BOS) meeting of English (Dept of BS& H) was held on 30-07-2024 at 11:30 A.M in the Board Room of the College in online mode (Zoom online meeting platform) to discuss the proposed agenda and to adopt resolutions.

Meeting link:

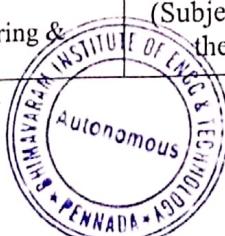
<https://us05web.zoom.us/j/7931393333?pwd=9rmppSEO35alOUQHHpTECaPwz4ad0R.1&omn=85290327206>

Agenda:

1. Welcome Speech by the Chairperson.
2. Introducing the members of the Board of Studies.
3. To discuss and finalize the proposed BR24 Regulation for I & II Semesters of I B. Tech Course structure and syllabus.
4. Ratification of Course Objectives and Course Outcomes for the proposed course.
5. Finalization of Model Paper and List of Paper Setters.
6. Any other item with the permission of the chair.

The following members attended the meeting:

Name(s) of the Member(s)/Nominee(s)	Designation in Committee	Signature
Mr.S. Murali Krishna Associate Professor Head of the Department Department of BS & H	Chairman	
Prof. K. Sree Ramesh Professor, English Department, Adikavi Nannaya University Rajamahendravaram Email: ramesh.khotti@fulbrightmail.org Mobile: 9490338466	Member (University Nominee)	
Dr. D Vijaya Laskshmi Asoosciate Professor Department of English Vishnu Institute of Technology, Bhimavaram Email: rupa.darapureddy@gmail.com Mobile: 9490133459	Member (Subject experts from outside the parent University)	
Dr G G Ratnam Professor & HOD Dept of BSH, DNR College of Engineering & Technology	Member (Subject experts from outside the parent University)	



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Email: ggratnam@gmail.com Mobile: 9247848665		
Mr. A Durga Prasad Managing Director, O/O: Sri Satya Sai Coir Industries Kesanapalli, E.G District Email: adabalateja@gmail.com Mobile: 9515324812	Member (Industrial Expert)	A. Durga Prasad
Mrs K Devi Dhanalaxmi 13AP1A0517 Email: devibiet517@gmail.com Mobile: 7569646989	Member (College alumni)	K. D. Lakshmi
Dr. CH Divakar Professor Department of Information Technology SRKR Engineering College, Bhimavaram Email: divakar_c@yahoo.com Mobile: 9848105876	Member (Experts from outside the Autonomous College)	CHW
1. Dr. S A Manga Tayaru Associate Professor & IQAC Co-ordinator Dept of BS&H	Member (Faculty in the Dept)	Dr. S. A. Manga Tayaru
2. Mrs. K Ragini Associate Professor Dept of BS&H	Member (Faculty in the Dept)	K. Ragini

At the outset of the meeting, the Principal of BIET expressed his gratitude to the university nominee and other members of BOS and handed over the session to the HOD of BS&H department & Chairman of BOS, Mr. S. Murali Krishna and the following resolutions are made in the BOS meeting:

Resolutions:

Agenda Point- 1: Welcome speech by the Chairman.

Resolution: The Chairman of BOS, Mr. S. Murali Krishna, welcomed internal and external BOS members.

Agenda Point- 2: Introduction of members of the Board of Studies (BOS)

Resolution: The Chairman of BOS, Mr. S. Murali Krishna welcomed all the members and introduced internal BOS members to external BOS members. The meeting began with the presentation of B.Tech curriculum for I & II semesters.

Agenda Point-3: To discuss and finalize the proposed BR24 Regulation for I & II Semesters of I B. Tech Course structure and syllabus.

Resolution: After clearly discussing every unit of theory and Lab course namely, Communicative English and Communicative English Lab, the university nominee and all the other BOS members have agreed to follow the proposed BR24 Regulation for I & II Semesters of I B. Tech Course structure and syllabus. Accordingly, as per the suggestions, BOS has approved the syllabi for new regulations (BR24), and the details are mentioned in Annexure-A.

- For the Communicative English course, there are no changes and it is decided to follow the proposed syllabus of JNTUK (R23 regulation) as it is, along with the prescribed text books, references and web resources as BR-24 Regulation for I & II semesters of I.B.Tech.
- For the Communicative English lab, it is decided by the BOS members to follow the topics /experiments as it is, without changes to the proposed syllabus of JNTUK (R23 regulation), along



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with the prescribed text books, references and web resources as BR-24 Regulation for I & II semesters of 1.B.Tech.

Agenda Point- 4: Ratification of Course Objectives and Course Outcomes for the proposed subjects.

Resolution: After thorough discussion, the BOS approved the course objectives and course outcomes for the proposed course, which are modified according to the topics given in the unit wise to the theory and lab as discussed in the meeting.

Agenda Point- 5: Finalization of Model Paper and List of Paper Setters

Resolution: The BOS members suggested to mention the COs in align with the prescribed lessons along with the suitable Knowledge Level. The BOS approved and verified the Course Objectives (COs), Blooms Taxonomy levels and marks distribution in the proposed model Question paper for external examinations of theory and lab courses and ratified. The BOS members also approved the list of paper setters for I & II semester of 1B.Tech course with no changes. (Annexure -B).

Agenda Point- 6: Any other item with the permission of the chairman, BOS.

Resolution: Finally, the Chairman summarized all the agenda and resolutions, thanked all the BOS members for their kind cooperation, and ended with a Vote of Thanks.

Note: The entire BOS meeting discussions are recorded in the Zoom platform and stored in the Department



Chairman, BOS

CHAIRMAN
BOARD OF STUDIES
Department of BS&H
Bhimavaram Institute of Engg.&Technology
(Autonomous)

